

***United States Court of Appeals
for the Second Circuit***



Vacancy Announcement

March 3, 2003

Reference# FY03-08

Position Title: Second Year Law School Intern/Extern (NON-PAYING)

Location: Office of Legal Affairs, Staff Attorneys Office
40 Foley Square, NYC, NY

Closing Date: Open Until Filled

Position Overview: The Staff Attorneys Office seeks an intern/extern to work during the Summer. Duties may include: reviewing cases for jurisdiction; briefing staff attorneys; conducting legal research; writing bench memos on a variety of federal legal issues in *pro se* appeals and motions, counseled motions and Anders briefs; The intern/extern will be assigned his or her own cases and will be required to assist other attorneys in the office as needed. In addition, he or she will have the opportunity to attend oral arguments and observe the workings of the Second Circuit.

Requirements: Applicants must be in good academic standing, possess excellent research and writing skills, and be able to work independently.

Must be able to work a minimum of ten hours per week.

Please submit a cover letter detailing the dates and times that you will be available to work, resume, law school transcript, and writing sample to:

**United States Court of Appeals, Second Circuit
40 Foley Square, Room 1604
New York, NY 10007
Attn: Human Resources, Reference #FY03-08**

EQUAL OPPORTUNITY EMPLOYER

THE APPLICANT SELECTED FOR THE POSITION IS SUBJECT TO A BACKGROUND INVESTIGATION